

Souris Basin Planning Council
Action Grant
 Application



Project Title _____ Contact Person _____ Employer ID# _____ Address _____	Type of Application <input type="checkbox"/> Product Development <input type="checkbox"/> Business Plan <input type="checkbox"/> Feasibility Study <input type="checkbox"/> Patent Protection <input type="checkbox"/> Marketing Plan <input type="checkbox"/> Other
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City _____ State _____ Zip _____

Telephone _____ Fax _____ E-Mail _____

Grant Amount Requested _____	Project Period Starting _____
Total Project Costs _____	Ending _____

Source and Use of Matching Project Funds
 (matching funds, at a minimum, must be equal to the amount of Action Grant funds requested)

Source	Amount	Use
Company		
Personal/Family		
Local Development Corp		
REC/Utility/Coop		
Private Investor		
Other Public Funds		
Other		

(A letter of commitment must accompany this application for of the funding sources identified)

Project Description

Attach a project narrative (not to exceed three pages) detailing what is expected to be accomplished, the anticipated results or goals and why the funds are needed. Letters of support may also be included.

I claim that all the information provided is true and correct, and unless otherwise indicated all results of this project are subject to North Dakota's Open Records Law with the exception of personal financial records or proprietary business information.

 Name Title Date

For Office Use Only Date Received _____ Date Reviewed _____ Project Number _____ Funding Awarded _____	Review Committee Decision <input type="checkbox"/> Accepted <input type="checkbox"/> Denied <input type="checkbox"/> Accepted Contingent Upon <input type="checkbox"/> Further Information Requested
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Souris Basin Planning Council

Action Grant Guidelines

To Be Eligible

A business or organization must demonstrate a potential benefit to the local, regional or state economy through either the creation of new wealth or job opportunities to be eligible for these funds. The technical assistance provided by the Planning Council will not exceed \$2,000 per project and at a minimum must be matched dollar for dollar for the proposed project.

Eligible Geographic Areas

Businesses or organizations must be operating and physically located in the North Dakota counties of Bottineau, Burke, McHenry, Mountrail, Pierce, Renville or Ward.

Eligible Activities

Action Grants can be used for technical assistance to stimulate business development for start ups and expansions in the areas of:

Product Development	Product Testing
Business Plan Development	Feasibility Studies
Gaining Patent Protection	Marketing Strategy

Ineligible Activities

Action Grants cannot be used for:

Business Operating Expenses	Religious Activities
Non Project Related Equipment	Lobbying or Political Activities
Project Implementation	Arts, Cultural Activities and Festivals
Personal Expenses	Sports Programs

Application Process

Complete this application along with the appropriate documentation and submit to the Souris Basin Planning Council prior to the first day of each month. The Council staff will review the application for eligibility. A Council Review Committee will review the application and determine a funding recommendation. A decision will be forthcoming within 30 days of submission.

For Further Information Contact the:

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